



**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DIVISION OF STATE POLICE**



Edition 4

Uniform Crime Reporting

Newsletter / Updates

Incident Based Reporting Standards

Arrests (Summary)

☐ Count one arrest for each separate occasion on which a person is arrested (*Uniform Crime Reporting Handbook, 1984, p. 60*)

☐ If a person is arrested for several offenses, both Part I and Part II, ignore the Part II crimes and score only the Part I crime appearing highest on the list of Crime Index offenses. (*Uniform Crime Reporting Handbook, 1984, pp. 58-59*)

☐ If a person is arrested for several Part II offenses, the agency itself should determine which is the most serious and score only that one arrest. (*Uniform Crime Reporting Handbook, 1984, p. 59*)

PUBLICATIONS

To ensure the production of a reliable set of crime statistics and the best reporting possible, handbooks and training guides are available to assist participating agencies in the understanding and completing of reporting crime data. To obtain handbooks call the State Police UCR Unit at 444-1156 or refer to the Rhode Island State Police Web site at www.risp.ri.gov and click on the Crime Statistics link. It is of the utmost importance that UCR/RMS managers have a thorough understanding of the UCR and NIBRS reporting standards and guidelines.

Publications available:

Uniform Crime Reporting Handbook
Uniform Crime Reporting Handbook, NIBRS Edition
The NIBRS Volume 1: Data Collection Guidelines
The NIBRS Volume 2: Data Submission
The NIBRS Volume 4: Error Message Manual
Law Enforcement Officers Killed and Assaulted
Hate Crime Data Collection Guidelines
Crime in the United States
Crime in Rhode Island
Program Bulletins
Newsletters

RECOMMENDED VERIFICATION AND VALIDATION PROCEDURES

☐ A tracking procedure should be in place to determine that arrests, clearances, and/or unfounded cases are reported accurately.

☐ All offenses/incident reports should be double-checked to ensure that each report is being submitted correctly for crime reporting purposes.

☐ A summarized report should be created (written or computer) prior to submitting data to the State Police.

☐ A procedure/guideline should be in place to ensure timely submissions to the State Police.